

**Minutes
of the
Bruce County Public Library Board Meeting
November 17th, 2010
10:00 a.m.
Library Headquarters
Town of Saugeen Shores, Ontario**

A. Meeting called to order.

The meeting was called to order at 10 a.m.

B. Welcome and Introductions.

The Chairman welcomed members.

C. Attendance

Present: **Bill Goetz** , Chair, County Councilor
Patricia Symon, Vice Chair
Les Nichols, Citizen Trustee
Joan Harrison, Citizen Trustee
John Michaluk, Citizen Trustee

Regrets: **Lynn Sawatsky**, Citizen Trustee
Mike Smith, Warden County of Bruce

Staff: **Marzio Apolloni**, Director
Ken MacLeod, Assistant Director
Wayne Jamieson, C.A.O. County of Bruce

Moved by: John Michaluk
Seconded: Patricia Symon

Resol# 72-10
Attendance

That the following members be excused from the meeting:

Mike Smith, Warden
Lynn Sawatsky, Citizen Trustee

Carried.

D. Declaration of Pecuniary Interest.

The Chairman reminded members to declare any pecuniary interest.

E. Minutes October 20th , 2010

Moved by: Les Nichols
Seconded: Patricia Symon

Resol# 73-10
Minutes

That the minutes of the October 20th, 2010 meeting, be accepted as presented.

Carried.

Business Arising

Joan Harrison noted some formatting 'errors'. The Director indicated they have been corrected for the signed copies of the minutes.

F. Report of the Chair

The Chairman was looking forward to the grand re-opening of the Teeswater branch, which will take place November 26th, at 11 am. As a busy branch, the renovation will ensure that Teeswater will continue to be an asset to the library system in Bruce County. He extended his thanks to the building committee, all the work they put into the project. This is probably the last meeting as Chair, and it was an enjoyable two years as the library board chair. The Chairman thanked the Board.

Moved by: Joan Harrison
Seconded: Patricia Symon

Resol #74-10
Chair Report

That the Chair's report be accepted as presented.

Carried.

Board members expressed their appreciation of the Chairman's stewardship over the past two years, as well as the collegial nature by which he ran the meetings.

G. Director's Report

a) Teeswater Grand Re-opening

I've included in your package a draft of the program we hope to use at the 're-opening'. The date has now been confirmed November 26th. Please review the program for any errors or omissions.

b) Mock Council

November 4th the Library was asked to participate in a 'mock council' exercise put on by Bettyanne Cobean, the County Clerk-Treasurer. A local grade 5 class were conducting an exercise in 'civics' and had their own elections for Council. Three departments (Highways, Ambulance, & Library) were to present their arguments on how to spend a windfall of \$100,000. It was a very enjoyable exercise, and the students were clearly engaged in the whole idea. While the highway proposal won (bike paths), the library presentation seemed to gain support with the adults. For your interest I've attached the full report I used at the mock council. Surprisingly, there was a fair amount of discussion about the library proposal as a real possibility. Although I should say from the onset that some of the reporting was somewhat creative. In any case a prominent article appeared in the Sun Times while the radio stations also covered this story. We have received a couple of phone calls from the public as well. I recall the board discussing this idea a number of years ago.

c) Library Board Positions – update

The standing selection committee has yet to meet. The committee is comprised of the current Chairman and the Warden of the County, with the County C.A.O. and the Library Director as resource people. The meeting will have to take place shortly and then a report will be sent to the newly elected County Council for consideration, as per the Public Libraries Act.

d) *Property Issue*

I received communication indicating that the Accessibility Report done by the County Accessibility Committee on the Paisley Branch, and sent to the Municipality of Arran-Elderslie, was never presented to that Council. As such they are still not aware of the problems in Paisley. As well, we were informed that federal funding for medium sized municipal projects has been introduced, and would cover 75% of eligible costs for accessibility projects. There were some comments from Arran-Elderslie questioning the viability of a branch in Paisley. And of course this is patently false, as the numbers/statistics show otherwise. We are setting a meeting with the Paisley Friends (mid Dec or mid Jan).

e) *Remembrance Day*

I represented the County at the Port Elgin service. I wish to thank the Warden for asking me to do this. It was an honor and a privilege.

f) *Public Library Week – Column*

I've attached a copy of the write up done for Public library week. It was submitted to the Owen Sound Sun times but never made the press. Consequently the text was used on radio interviews as well as being posted on our website. It has now been forwarded to the OLA to be considered for the next issue of AccessOLA.

g) *Financial Report*

I have included in your package the financial statement for the period ending September 30th, 2010. There does not appear to be anything out of the ordinary.

h) *Federation of Ontario Public Libraries*

The next meeting of the Board of Directors will be November 24th at the Toronto Reference Library. At that meeting it is hoped that the funding formula project will be received and accepted by the Board. After which it will be presented to the Ministry. The meeting itself will begin at noon, hoping to finish about 4 pm. After which we will be hosting the 3rd annual Queens Park Reception at the Legislature. That should begin at 5 pm and usually finishes at 8 pm.

Moved by: Les Nichols
Seconded: John Michaluk

Resol# 75-10
Direc. Rpt.

That the Director's report be accepted as presented.

Carried.

H. *Assistant Director's Report*

a) *Chesley Friends Meeting*

Ken MacLeod attended a regular meeting of the Chesley Friends of the Library on Tuesday, November 2. The Chesley Friends are an example of a well-organized, financially sound, successful and cooperative friends group.

Their meeting gave the Assistant Director a view of normally hidden parts of the life of the Chesley Branch. He also learned about the activities of the Friends Group (movie showings, discarded large print drop offs to nursing homes, fund-raising activities) and had the chance to describe recently completed Library projects, projects that are underway but not completed, and our plans for the near future.

The Assistant Director also promised a County-wide Friends Group meeting in the spring. The Friends Group leader (former Branch Supervisor Mary Witzke) cheerfully agreed to remind him about this promise if it isn't fulfilled.

b) *Fall Staff Workshop Update*

The Library held a successful fall staff workshop on Monday, November 1. The group visited the Teeswater, Lucknow, Ripley and Tiverton branches. Branch supervisors conducted tours. During the lunch break the redesigned website was shown to staff.

c) *November SLUGO Workshop Update*

On November 9, 2010 Technical Services coordinator Christine Wood and Ken MacLeod attended a SLUGO meeting in the Burlington Public Library. SLUGO = Sirsi/Dynix Libraries Users' Group of Ontario. Thanks to an appealing agenda turnout was large for this meeting. This added considerable stress to Ken MacLeod who chaired the event.

The day consisted of a Sirsi/Dynix presentation of new products and planned improvements to existing products and a session conducted by members/users that demonstrated "discovery layer" products that can be added to library catalogues.

d) *Museum Partnership Report*

Please find attached a report from Cathy McGirr (Bruce County Museum Business Manager) that describes the Museum partnership project in 2010. Several changes are planned for next year including the limitation to the free visit vouchers and the addition of family memberships to the Library's collection.

(e) *Public Relations and Marketing*

The following marketing efforts have been recently carried out or are planned:

- Marzio's media release for Ontario Public Library Week
- Initial uses of the new logo
- Ongoing development of the Library website

f) *Personnel*

Amanda Ransome succeeded in acquiring Tara Saturday clerk hours.

Moved by: John Michaluk

Seconded: Joan Harrison

Resol# 76-10

Asst. Dir. Rpt.

That the Assistant Director's report be accepted as presented.

Carried.

K. *Correspondence*

FOPL letter to the Minister of Tourism and Culture to reconsider the changes in the LSDF fund. The Director supports the position of FOPL.

L. *Other Business*

Joan Harrison asked if anyone received information regarding a position on the OLBA. She sat on it for a while, and then left for a while. She also pointed out a helpful template for the selection of Board members.

Patricia Symon requested that staff investigate a sign to be placed on the road leading into the parking lot for the Sauble Beach Branch, hopefully by spring. Wayne Jamieson, C.A.O. suggested this could be part of the 'way friendly signs' through the highways department. Members thought it was an good idea. Tobermory friends are applying for an award through Random House, which necessitates assistance from Library staff, Ken MacLeod in particular. They have also asked for a copy of the SOLS report on Bruce County Library "Value to your Community".

Patricia Symon also reported on the Saugeen Trustee Council. She thanked Les Nichols and the Director for attending. It wasn't as a big a turn out as it seems there was a communication issue at SOLS. County systems were discussed as a possible solution to issues in Perth, but local councils still have to work through a number of problems. Patricia emphasized it was a very good discussion about County Libraries. User fees were discussed, Hanover in particular. Hanover has dropped their fees, while Bruce County has eliminated all fees. Patricia Symon feels 2011 may be a good time to approach Owen Sound and Hanover once more. The Council also discussed the happenings in Waterloo and the dismissal of the librarian earlier this year. It was important that minutes are posted...meetings are kept public...in essence following the Library Act. Guelph, Meaford, and Waterloo all have new C.E.O.'s. She suggested that the Board consider membership in the Chamber of Commerce. Librarians should be going to Chamber of Commerce meetings. Waterloo held a citizenship ceremony. Perhaps the Bruce County Public Library could host something similar.

Assistant Director reported that certain documents have been submitted. Also, 20 ebook readers have been purchased. We still have to figure out how to administer it.


M. Adjournment

Moved by: Les Nichols
Seconded: John Michaluk

Resol# 77-10
Adjournment

That the meeting be adjourned.

Carried.



Chairman



Director