beanstack YOUR GUIDE TO: LOGGING & ACTIVITIES

BRUCE COUNTY
public library

How do I track my reading?

Some challenges track time spent reading, and others track the number of books you read during the challenge.

After logging in you can do either of these by pressing the 'Log Reading and Activities' button in the top-left corner to open the log menu. Your options for logging may vary based on the challenge(s) you're registered in, but it will look something like the image below.

Who would you like to log for?

Select a profile. *

Jeremy's ▾

Accounts with more than one reader attached to them can choose which reader they want to log for with this drop-down box.

What would you like to log?

Books   Minutes   Pages

Activities

Select what you want to log or track: books, minutes of reading, pages read, or completing an activity.

The options available here may vary depending on the challenge(s) you've registered for, and some may not be available.

Read on for specifics on logging books, time spent reading, and completing activities.

How do I log reading time or completed books?

After choosing **Minutes** as your log type in the previous step you'll see a screen to enter the details

Time Spent Reading

Type "1h", "33m", or "1h33m"

Title OPTIONAL

Author OPTIONAL

Would you like to include a review?

No ▾

[Log] Close

Enter a Date
For either books or minutes, select the date you wish to log for on the calendar (not pictured).

Logging Minutes
Enter the number of minutes you wish to log.

The title and author are optional. If you enter a title the system will suggest titles as you type. You can pick one of those suggestions, or enter your own. If you take a suggestion the author will be filled in automatically.

You can also choose to add a review after logging. Many challenges have a badge for completing a review, so let us know what you thought of the book!

Logging Books or Pages Read
Logging books is identical to minutes, only you don't have to enter time spent reading. Logging pages read means entering the number of pages you read instead of time spent reading.

Press the Button
After you've entered the details you want to track, press the '**Log**' button to save the details.
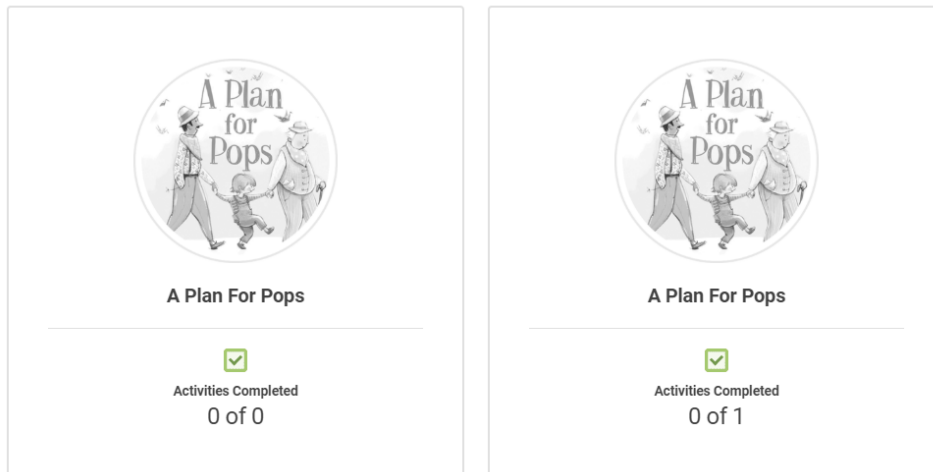
How do I log completed activities?

After choosing **Activities** as your log type in the previous step you'll see a screen to enter the details

Choose Activity Badge

A Plan for Pops

A Plan For Pops

☑ Activities Completed
0 of 0

A Plan for Pops

A Plan For Pops

☑ Activities Completed
0 of 1

The Elephant
Books and Activities B

☑ Activities Completed
0 of 38

Read 30 books, and complete at least 8 of the 10 activities to complete this badge. Every time you read a book, tick off one completed book!

☐ Talk about feelings. Give your child labels for the emotions they are showing.

☐ When you write your child's name, make sure to say each letter aloud.

Select an Activity

The activities for all programs you're registered in will be displayed. If you don't see the one you're looking for you may need to scroll down.

Click on the activity you want to mark as complete. This will open a screen where you can check off the parts of the activity you've completed.

Many activities have just one part to complete. For those with more, you need to completed a certain amount of the activity to have completed it. This varies from one program to the next.
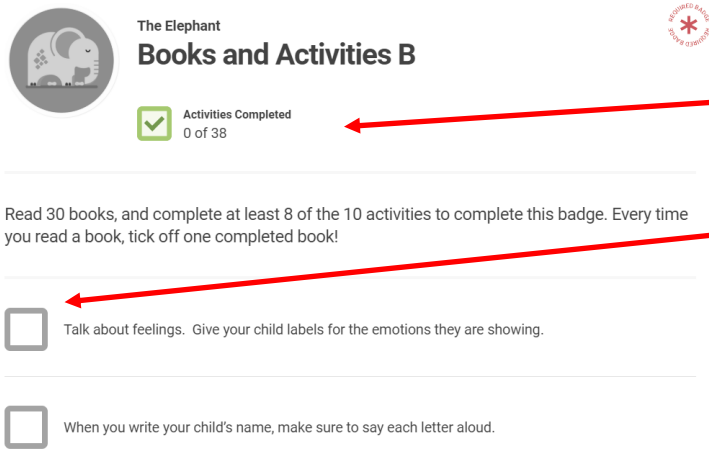
The number of you need to complete will be listed below the activity title.

Press the box beside each part of the activity to check it off as completed.

You can also access activities specific to a challenge by returning to that challenge and pressing **'Activity Badges'**. See the 'Challenge Basics' guide for more detail.