



Friends of the Library Special Project Form

Department: Library

Effective Date: March 2016

Revision Date: June 2020

Next Year of Review: 2022

Approval Form for Branch Special Project

Project Title: _____

Friends of the Library Group: _____

Project Description, Purpose and Benefit: _____

Project Cost: _____

Project Timeline: _____

Project Impact on Branch (i.e. staff involvement, location involvement): _____

Additional Comments: _____

Signature of Branch Supervisor: _____

Signature of Chair, Friends of the Library: _____

For Office Use Only

Approved: Yes ____ No ____

Date: _____